



LAW OFFICE OF  
SHAYNE EPSTEIN,  
A DIVISION OF  
THE EPSTEIN GROUP

PERM AUDIT FILE

Dear Employer:

Thank you again for engaging our firm in this matter. Enclosed, please find the following documents for your records:

1. Copy of Form 9089, Application for Permanent Employment Certification
2. Copy of Form ETA 9141, Application for Prevailing Wage Determination
3. Copy of newspaper ads, posted on two different Sundays in newspapers of general circulation in the area of intended employment
4. Copy of Job Notice, posted by the Employer notifying the employees of the filing of the application
5. Copy of the Job Order posted with the State Workforce Agency serving the area of intended employment for a period of 30 days
6. Copy of the Recruitment Report, evidencing the applicants that may have applied for the position along with resumes received, proof of contact with application as well as any other documents received evidencing the Employer's recruitment efforts
7. Copy of Beneficiary's High School's Degree
8. Copy of Beneficiary's Food Safety Certificate
9. Copy of Beneficiary's Experience Letter

**We advise you keep copies of this file (either hard copy or electronically) for at least five years from the date of filing the application for labor certification.** These documents establish, and by signing you attest, that you were unable to find a qualified U.S. worker to accept the position and you fairly evaluated each application.

Please note if requested by the Department of Labor, a copy of this PERM Audit File must be produced within 30 days. Failure to provide the PERM Audit File may lead to denial or revocation of the PERM and may lead to mandatory supervised recruitment.

Upon approval of the PERM labor certification, our office will then file the immigrant petition for the foreign national. Subsequently, the foreign national will obtain employment authorization and lawful permanent residency. Upon issuance of either the employment authorization or lawful permanent residency, the Employer must hire the foreign national as a W-2 employee on a full-time, ongoing and long-term basis.

Should you have any questions or concerns, please do not hesitate to contact our firm.

📞 USA (954) 781-1994 | (561) 344-5157  
📍 2201 NW Corporate Blvd. Suite 108  
Boca Raton, Florida 33431  
📍 2295 NW Corporate Blvd. Suite 215  
Boca Raton, Florida 33431

📷 @theepsteingroup  
📘 /theepsteingroup  
✉ info@theepsteingroup.org  
🌐 www.theepsteingroup.org